



ALCOHOL & OTHER DRUG USE WORKGROUP

Tuesday, December 16, 2003

10:00 AM–12:00 PM

2 Lafayette St., 11th Floor

DRAFT MINUTES

Members Present: Leslie I. Glenn, Guillermo Garcia-Goldwyn, Matt Hamilton, Orlando Roman, Edwin Santiago, Sharon Stancliff

Members Not-Present: Sallie Adams, Retha Boston, Robert Busan, Antoinetta Etienne, Michelle Lee Heung, Acquanitta Martin, Jose Quinones, Leanne Savola, Selma Torres, Patricia Williams

Guests: Elaine DuBissette, Ted Weston

DOHMH (PPG): Daniel Fernando

OAPC/Planning Council Staff: Robert Shiau

I. WELCOME/INTRODUCTIONS

Edwin Santiago opened the meeting. Introductions were made. Robert Shiau introduced guest Daniel Fernando, Coordinator for the Substance Users Workgroup of the Prevention Planning Group.

II. REVIEW OF MINUTES

The minutes were reviewed. No significant changes were made. Due to lack of a quorum, no vote was taken to approve or reject the minutes.

III. DISCUSSION OF OPPORTUNITIES FOR COLLABORATION AND COORDINATION: AOD WORKGROUP (PC) & SUBSTANCE USERS WORK GROUP (PPG)

Mr. Shiau explained that Assistant Commissioner Marjorie Hill, PhD, head of the Bureau of HIV/AIDS in the NYC Department of Health and Mental Hygiene, had requested that he and Daniel Fernando explore the possibility of collaboration and increased coordination between the AOD Workgroup of the Planning Council and the Substance Users Workgroup of the Prevention Planning Group (PPG). He and Daniel Fernando met several times to discuss how to approach this initiative. Mr. Shiau had invited Mr. Fernando to come to the workgroup's meeting to suggest areas in which he felt there could be potential collaboration between the two workgroups.

Workgroup members expressed interest in the collaboration with the PPG's Substance Users Workgroup but were not able to define how the process would be achieved. Mr. Fernando suggested a number of different possibilities such as collaborating on buprenorphine issues or syringe exchange advocacy. Mr. Shiau suggested as a next step that he and Mr. Fernando could meet and develop a list of potential items that could be implemented through the workgroup's templates during its extensive review this planning cycle. Workgroup members agreed and there will be a follow-up to this discussion in future meetings.

IV. PORTFOLIO REVIEW: APPLYING WORK GROUP PRINCIPLES

The workgroup reviewed the "*Process Flow Chart: Applying the "Work Group Principles for Assessing the Title I Service Portfolio"*" developed by Mr. Shiau for the Infrastructure Workgroup. Workgroup members were walked through the flow chart and how to use it in the process of reassessing the service portfolio.



V. REVIEW OF SERVICE TEMPLATES

The workgroup began its reassessment of the service portfolio by taking a look at two templates: Harm Reduction, Recovery Readiness and Relapse Prevention for Active and Relapsing Users (1) and Harm Reduction/Recovery Readiness (3). The workgroup reviewed a document which showed a side-by-side comparison of the two templates in order to reconcile the differences between the two.

As the workgroup went through the two templates, the questions focused on data needs, the possibility of consolidating the service templates, and the reassessment process. It was suggested that the workgroup needed to have the data in the templates updated in order to properly make any decisions about the need for the services as well as any revisions to the service templates. Mr. Shiau agreed to gather data sources and urged workgroup members to forward any data resources they may have access to as well as suggestions for data to be acquired.

VI. NEW TEMPLATE: ALTERNATIVE & COMPLEMENTARY THERAPIES

Due to lack of time, the proposed template was not reviewed. Discussion of the template will be postponed until a later meeting.

VII. ANNOUNCEMENTS

There were no announcements.

VIII. ADJOURNMENT

The meeting was adjourned.