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3 Meeting of the
4 **PRIORITY SETTING AND RESOURCE ALLOCATION COMMITTEE**

5
6 November 6, 2008
7 Cicutelli Training Center, 505 8th Avenue, Oak Room
8 3:15-4:15 pm
9

10 **Members Present:** Victor Benadava (alt. for Antionettea Etienne), Sean
11 Cahill, PhD, Felicia Carroll, Joan Edwards, Terri Faulkner, Marya Gilborn,
12 Jennifer Irwin, Fabienne Laraque, MD, MPH, Jan Carl Park, Tom Petro, Charles
13 Shorter

14
15 **Members Absent:** Alwyn Cohall, MD, Eli Camhi, Gerald DeYounge, Sharen
16 Duke, Soraya Elcock, Linda Fraser, Kecia Gaither, MD, MPH, Terry Hamilton,
17 Steve Hemraj, Peter Laqueur, Matthew Lesieur, Sharon Mannheimer, MD,
18 Hilda Mateo, Patrick McGovern, Reynolds Mulero, Dena Rakower, John
19 Samuels, Edward Telzak, MD

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21 **DOHMH Staff Present:** JoAnn Hilger, John Rojas, Nina Rothschild, DrPH, Elys
22 Vasquez

23
24 **Public Health Solutions Staff Present:** Gucci Kaloo

25
26 **Materials Distributed:** Agenda; minutes from the October 22, 2008 meeting
27 of the PSRA Committee; letter from NYC DOHMH to HRSA concerning
28 allocation of MAI carryover funds; spreadsheet showing 2009 proposed
29 allocations with outreach and increased housing based on 2008 Part A and
30 MAI allocations; 2009 Ryan White Part A Base spending plan for grant
31 application approved by Planning Council on July 24, 2008; Ryan White
32 Planning Council priority setting tool; proposed Ryan White Part A service
33 category descriptions for 2009-10; Ryan White Planning Council calendar for
34 November 2008.

35
36 **Welcome/Moment of Silence/Introductions:** Jan Carl Park thanked
37 members for coming to the meeting on short notice in order to address a
38 financial issue. Voting will be by consensus because the full Planning Council
39 and committees have not been assembled. The Mayor's signed letters of
40 appointment for new PC members will be available shortly. Members

1 observed a moment of silence to remember PLWHAs who have died and
2 PLWHAs who are living and striving and to honor President-Elect Obama as
3 he develops a national AIDS strategy. Committee members introduced
4 themselves.

5
6 **Review of the Meeting Packet and Review of the Minutes from the**
7 **October 22, 2008 PSRA Meeting:** Nina Rothschild reviewed the contents of
8 the meeting packet and the minutes from the October PSRA meeting. The
9 minutes were approved by consensus.

10
11 **MAI Spending Plan: Follow-Up Activity:** Committee members reviewed the
12 letter to the HRSA grant manager regarding the use of MAI carryover funds for
13 medical case management and for ADAP. The letter was included in today's
14 meeting packet in order to show Committee members what happens when the
15 Committee makes a decision. JoAnn Hilger added a clarification: the amount
16 of money mentioned in the letter is slightly more than the amount on which the
17 Committee voted at its previous meeting because DOHMH learned that it had
18 a bit more money than previously calculated.

19
20 **Revision of 2009 Spending Plan: Discussion and Vote:** Mr. Park and Mr.
21 Rojas recapped last year's Planning Council process regarding a transfer of
22 contracts between Ryan White and HOPWA. The Planning Council agreed to
23 take financial responsibility from HOPWA for outreach to homeless street
24 youth and individuals living in SROs, while HOPWA would assume
25 responsibility for emergency rental assistance previously funded by Ryan
26 White. Recent adjustments to the HOPWA grant have left no resources after
27 July 1st, 2009, to fund outreach services or implement the emergency rental
28 assistance transfer among grants. In an effort to continue funding critical
29 outreach services, DOHMH has proposed that \$1,650,000 of RW Base dollars
30 be allocated to outreach services (for 8 months, July 2009-February 2010) to
31 cover the costs of the five outreach contracts slated for termination under the
32 HOPWA portfolio in 2009. This money would come from the medical case
33 management category; the up-coming RFP process will allow the redirection
34 of part of the medical case management funds. In addition, one Ryan White
35 housing program that was being funded for a year by HOPWA has to return to
36 Ryan White in July 2009; unobligated mental health money will be redirected
37 to provide \$489,837 to this housing program. The 12-month annual cost for
38 the five outreach contracts is \$2,475,000.

39
40 Redirecting funding from mental health and case management to cover the
41 cost of outreach and emergency rental assistance would shift the dollars from
42 core to non-core service categories. Dr. Fabienne Laraque noted that mental
43 health programs have some trouble spending their funding because many
44 clients are covered by Medicaid, and taking money from mental health
45 programs would not involve cutting services. Taking money from case

1 management, however, is a big decision as it would mean funding fewer
2 contacts once the medical case management RFP is released.

3
4 Victor Benadava addressed the issue of doing outreach in SROs, noting that
5 they are terrible places and that he almost died in one of them. Dr. Laraque
6 proposed a potential solution, namely, maintaining the outreach contracts in
7 their current state for the first eight months and then re-bidding them. John
8 Rojas, who directs DOHMH's HOPWA program, noted that the population
9 being served via these contracts does not respond to typical care. Many are
10 active drug users, are disenfranchised, and have been turned away by other
11 service providers. Mr. Petro commented that eight months of funding is a
12 stop-gap measure and that we are saying that we are committed to these
13 adolescent and SRO resident populations.

14
15 PSRA Committee members were reminded that the Planning Council
16 previously approved outreach as a non-core service category. Dr. Laraque
17 noted that PSRA could fit outreach within the category of Early Intervention
18 Services, bearing in mind that outreach is non-core and EIS is core and that
19 we need to maintain our 75/25 ratio of core to non-core. Jan Park made a
20 proposal to accept the carrying costs of \$489,837 for eight months of housing
21 and \$1,650,000 for eight months of outreach from July 1, 2009 through
22 February 28, 2010, and Dr. Cahill seconded the motion. JoAnn Hilger noted
23 that this arrangement is subject to the availability of funding. The PSRA
24 Committee is committing to an exact amount of funding only for year 1 but is
25 committing to these populations longer-term. All Committee members
26 present voted in favor of the proposal; no one was opposed, and no one
27 abstained. The proposal will go to the Executive Committee on November 13,
28 2008.

29
30 **Calendar:** Mr. Park reviewed the Planning Council calendar for the month of
31 November. Marya Gilborn asked about the trainings at Cicatelli. Mr. Park
32 responded that his staff is attending and reviewing the trainings but that they
33 are intended for consumers.

34
35 **Public Comment:** None.

36
37 **Adjournment:** The meeting was adjourned.